

Sample Tenant's Resume

Wanna B. Renter

1623 Your Street, Hometown, CA 99999, phone (831) 222.2222, cell (222) 221.2121, e-mail: ibrenter@renthome.com

Objective: To acquire a quiet place for studying close to the UCSC campus.

Education: **U.C. Santa Cruz, Full Time**
▪ September 15, 2005 – Present, Biology/Pre-Med, 3rd year - Junior status

Employment: **Student Assistant, Part-time**
▪ September 15, 2006 – Present, UCSC, Community Rentals Office (CRO)

Lifeguard
▪ Summer 2004, 2005, Hometown Community Recreation Dept., Hometown, CA

Volunteer at Hometown Library, K-6 Summer Reading Program
▪ Summers 2003 – 2005, Hometown Public Library, Hometown, CA

Activities: Member, Crown College Student Council

Previous Tenant Experience: **123 Jones Street, Santa Cruz, 9/06 - 06/07**
▪ Known as household “clean freak”

Crown College, UCSC, 9/05 – 06/06
▪ Co-organized “College Night” activities

Monthly Income:	Employment:	400.00
	Additional:	From Parents: 600.00
		Scholarship/Student Loans: <u>400.00</u>
	Total Monthly Income:	\$1,400.00

Bank Account: **Checking:** Wells Fargo, River Street branch, Santa Cruz
Savings: Santa Cruz Community Credit Union, Santa Cruz

Credit Cards: Citibank MasterCard, Macy's, Chevron

References: **Rental:** Lois Landlady, 123 Jones Street, SC, CA 95060, (831) 555-1234
Employer: Winnie Workhorse, Coordinator, CRO-UCSC, (831) 555-1234
Personal: Professor John Doe, Biology Dept., UCSC, (831) 555-1234

Attachments:

- Letters of recommendation from Lois Landlady and Winnie Workhorse
- Resumes of other household members: Hannah Housemate, and Ron Roomie
- Rental Application and UCSC Reference Release Form